




Application for Lodge or Chapter Position

Order of the Arrow  Brotherhood of Cheerful Service

TOLOMA LODGE



Name _____ Phone _____ Cell _____

Unit _____ Chapter _____ Age _____ Birth Date _____

Email _____ Scout Rank _____

Street Address _____ City _____

'CIRCLE ONE

Ordeal

Brotherhood

Vigil

Positions held in Unit / Troop / Team: _____

Positions held in Order of the Arrow: _____

Mark Position(s) you are interested in:

Elected Lodge Positions:	Elected Chapter Positions:
<input type="radio"/> Lodge Chief	<input type="radio"/> Chapter Chief
<input type="radio"/> Lodge Vice Chief	<input type="radio"/> Chapter Vice Chief
<input type="radio"/> Lodge Secretary	<input type="radio"/> Chapter Secretary
<input type="radio"/> Lodge Treasurer	
<i>* See Job Descriptions on Page 2.</i>	

I have discussed this/these positions with the Following:

Approval of Parent(s): _____

Date: ____ / ____ / ____

Approval of Unit Leader: _____

Date: ____ / ____ / ____

Approval of Chapter Adviser: _____

Date: ____ / ____ / ____

Approval of Lodge Adviser: _____

Date: ____ / ____ / ____

Note: Lodge Adviser approval needed only for Elected Lodge Positions.


After understanding the Position I would like to hold, I have reviewed the Commitment Calendar and agree to attend all required meetings and events or appoint an alternate to attend in my place.

Name _____ Candidate Signature _____

FILL OUT FORM COMPLETELY



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Lodge Officer Job Descriptions

Lodge Chief: The leader of the Lodge, chairman of the Lodge Executive Committee (LEC), appoints Lodge Vice-Chief Positions for operating and specific committees or events, supervises the work of other officers and committees. He also represents the Lodge at the W3S Section meetings and Conclave, and gives the annual Lodge Report to the Council Board.

Lodge Vice-Chief: Stands in for the Lodge Chief when he is unable to be present, responsible for activities, camp promotion, publications and assigned committees.

Lodge Secretary: Acts as the recorder and produces minutes of Lodge meetings, keeps records, and supervises membership rolls.

Lodge Treasurer: Acts as the Lodge financial officer including budget and inventory.

Lodge Vice-Chief/Chairman of (Designated Activity): Appointed by Lodge Chief to carry out the designated activity or event.

Chapter Officer Job Descriptions

Chapter Chief: The leader of the Chapter, chairman of the Chapter meetings, attends all Lodge Executive Committee (LEC) meetings and Lodge Events, appoints Chapter Vice-Chief Positions for operating and specific committees or events, and supervises the work of other officers and committees.

Chapter Vice-Chief: Stands in for the Chapter Chief when he is unable to be present, responsible for Chapter activities and assigned committees.

Chapter Secretary: Acts as recorder and produces minutes of Chapter meetings, keeps records, and supervises membership rolls.

Chapter Vice-Chief/Chairman of (Designated Activity): Appointed by Chapter Chief to carry out the designated activity or event.